

Definitions:

Adult: is an individual who is 22 years or older who is unable to obtain employment through core services and have been determined by the WIA Specialist to be in need of more intensive services in order to obtain employment, or in need of intensive services to obtain and retain employment that allows for self-sufficiency.

Customized Training: The Customized Training program is designed to benefit both employees and businesses by enhancing the skills of workers, thereby increasing their productivity and the competitiveness of the employer. This investment by the State is expected to result in the creation of new jobs, the retention of jobs and an increase in wages for the trained workers.

Displaced homemaker: is an individual who has provided care to immediate family members in the home and has been dependent on another family member's income and is no longer being supported by that income.

Dislocated worker (DW): is an individual who has been laid off or received a notice of layoff from employment and is unlikely to return to a previous industry or occupation.

ESC: Employment Security Commission. A mandated One-Stop partner that offers Wagner-Peyser Programs, Veterans Employment and Training Programs, and Unemployment Compensation Programs.

ETP: WIA requires that training providers apply to a Local Workforce Development Board (Board) for certification as an eligible training provider to receive WIA funds. The Statewide List of Certified Training Providers includes all training programs that are currently certified by one or more Boards. Inclusion on the Statewide List of Certified Training Providers, in itself, does not guarantee that WIA funds are available for enrollment in an eligible offering. The availability of WIA funding for enrollment is based on many factors including assessment of an individual's employment needs.

Financial Report: Shows how much money as been allocated to each area and how much money has been spent to date.

ITA: Individual training account. Under the Workforce Investment Act (WIA), Title I-B training services for adults and dislocated workers will be provided through Individual Training Accounts (ITAs). Individuals are expected to take an active role in managing their employment future through the use of ITAs. Adults and dislocated workers receiving training under this approach will receive information they need (e.g., skills assessment, labor market conditions and trends, training vendor performance) to make a self-informed choice about their own employment future – and the training to support their decision.

KeyTrain: an ACT approved Level One Publisher to be used for preparing for or up-grading your skills identified through WorkKeys®

LEO: (Local elected official) the County Council Chairman is the LEO. The LEO is liable for funds received under Title I of the WIA and has the responsibility to appoint members to the local WIB. The LEO also have the authority to remove board members if determine to be in the best interest of the WIB to do so.

LWIA: Local Workforce Investment Area – Greenville County.

One Stop: a location where multiple agencies are housed to address the employment needs of both the job seeker and employers. Services available at the site include core, intensive and training.

On-the-Job: (OJT) an incentive offered to employers for hiring and training WIA participants. It is an agreement between a qualified employer and Greenville County Workforce Development to provide occupational training to Workforce Investment Act (WIA) participants. The Employer will be reimbursed up to \$5,000 per Trainee or 50% of each Trainee's gross earnings during the Training Period, whichever is less (for approximately 12 weeks after hire dependent upon the training

requirements). The reimbursement rate may vary based on cost of pre-employment training, hourly rate, or other relevant factors.

PIE: Performance indications evaluation Committee. The committee reviews the core indicators to assess the WIA Activity. Core indicators include entry, retention, earnings received in unsubsidized employment and credential attainment rates (i.e., a training license). The core indicators shift accountability focus from client inputs to outcomes, from process to results and from management control to continuous improvement.

Performance Measure Sheet: Reports how the WIA program is doing in each area (Adult, DW, and Youth) in accordance to the goals set by the SWIB.

PY: Program Year. WIA's program year begins on July 1 and ends on June 30th.

Trade: is an individual who has been laid off or receive a notice of layoff from employment and their jobs have been located overseas.

Usage Sheet: The usage report records monthly job seeker and employer visits to each One-Stop Center and the services they utilize.

VOS: Virtual One-Stop is a real-time, on-line system for WIA intake, case management, tracking of services, follow up, job postings, employers information and reporting.

WIA: Workforce Investment Act of 1998. Act signed by President Clinton that supersedes the Job Training Partnership (JTPA) and amends the Wagner- Peysner Act to create a comprehensive workforce investment system.

WIA Local Plan: the plan will be a comprehensive 5years, be based on labor market info, contain community input, provide feedback to the community, be aligned with the State WIB's plan, contain metrics for success, address all businesses – small, medium and large and be updated annually.

WIB: Workforce Investment Board, are business-led and have a critical role of governance and oversight of the federal resources that support operations of the national network of taxpayer-supported One-Stop Centers and federal training investments.

WIN: an ACT approved Level One Publisher to be used for preparing for or up-grading your skills identified through WorkKeys®

Workforce Development: Greenville County Workforce Development program administers the WIA federal funds for the Greenville County area and is a One-Stop Partner.

Work Experience: Work experience is a planned, structured learning experience that takes place in a workplace for a limited period of time and is available to WIA Participants. Paid work experiences shall be administered through Greenville County Workforce Development and will generally last up to twelve (12) weeks.

WorkKeys®: an ACT product that is a skills assessment system looking at real world work experience.

Youth: between the ages of 14 – 21, low income and have one or more educational or employment barriers.